

## **OTHM Level 5 Extended Diploma in Education and Training Management**

Qualification Number: 610/1376/6

### **Overview**

The objective of the OTHM Level 5 Extended Diploma in Education and Training Management qualification is to develop a learner's practical teaching skills and prepare them to work in a wide range of educational and training contexts.

Learners will study level 4 and 5 units, worth 120 credits per academic year with a total credit value of 240 credits (equivalent to the first 2 years of an honours degree).

The Level 4 units provide an introduction to relevant education and training principles and practices. These units include both theoretical and practical content, and learners will be able to gain knowledge and skills in the areas of education and training programme design, learner engagement, and planning and monitoring their own work as well as evaluating the quality of education and training provision. They will also learn about the importance of reflecting on their current practice, identifying their own learning needs and professional development.

The Level 5 units give learners the opportunity to progress in specific subject areas. Learners will develop and enhance knowledge and skills in the areas of learning and assessment, behaviour management, learning and communication, concepts of lifelong learning, resources planning and management, leadership and continued professional development.

Please note that the OTHM Level 5 Extended Diploma in Education and Training Management qualification does not enable learners to apply for QTLS or become a recognised qualified teacher, but the qualification does provide the knowledge and skills to prepare them for a teaching role.

### **Modules**

The OTHM Level 5 Extended Diploma in Education and Training Management qualification consists of 12 mandatory units, 240 credits, 2400 hours Total Qualification Time (TQT) and the recommended Guided Learning Hours (GLH) for this qualification is a minimum of 1200 hours.

To achieve the OTHM Level 5 Extended Diploma in Education and Training Management, learners must achieve 240 credits, of which 120 credits are at Level 4 (6 units) and 120 credits are at Level 5 (6 units).

Level 4: 6 Mandatory units

- Principles of Education and Training (20 credits)
- Design Education and Training Provision (20 credits)
- Engage Learners in Education and Training (20 credits)
- Plan, Allocate and Monitor Work in Own Area of Responsibility( 20 credits)

Evaluate Education and Training Provision (20 credits)  
Professional Development and Reflection in Education and Training (20 credits)

Level 5: 6 Mandatory units

Applied Theories and Principles of Education and Training (20 credits)

Lifelong Learning - Key Concepts (20 credits)

Resource Management in Education (20 credits)

Develop and Evaluate Operational Plans for Own Area of Responsibility (20 credits)

Provide Leadership and Direction for Own Area of Responsibility (20 credits)

Reflective Practice and Professional Development (20 credits)

## **Entry Requirements**

These qualifications are designed for learners who are typically aged 18 and above.

The entry profile for learners is likely to include at least one of the following

Relevant Level 3 Diploma qualification or equivalent qualification

GCE Advanced level in 2 subjects or equivalent qualification

Mature learners (over 21) with relevant management experience (learners must check with the delivery centre regarding this experience prior to registering for the programme)

## **Assessment and Verification**

All units within this qualification are internally assessed via assignments and externally verified by awarding organisation. There are no examinations in this course.

## **Course Material**

Course materials, including presentations, hand-outs, assignment briefs and e-books are made available to enrolled learners. In addition to this, the learners will also receive the course handbook and tutorials via emails, in order to support the learning.

## **Online Learning**

The learner sets their own pace for their learning and the courses are offered on an academic – year basis. Although our tutors encourage the learners to make progress monthly, this approach is flexible.

## **Progressions**

Successful completion of the OTHM Level 5 Extended Diploma in Education and Training Management provides learners with the opportunity to access a wide range of academic progression, including the OTHM Level 6 Diploma in Teaching and Learning.

As this qualification is approved and regulated by Ofqual (Office of the Qualifications and Examinations Regulation), learners may be eligible to gain direct entry into Year 3 of a three-year UK Bachelor's degree programme.

For more information visit University Progressions page.

<https://othm.org.uk/university-progression>

## **Certification**

The Diploma is issued by the OTHM Qualification- Awarding Organisation. UK Versity Online Limited (Number DC1506132) is an accredited and approved delivery Centre for qualifications.

## **Key Facts**

Awarding Body: OTHM

Course Duration: 24 - 26 weeks

Method of study: Full or Part Time / Blended/ Distance Learning

Qualification Level: 5

## **Disclaimer**

We do everything we can to ensure that information on our website is correct. However, details may change, and we cannot accept responsibility for errors or omissions. For more detailed information about the course visit <https://othm.org.uk/qualification/othm-level-5-extended-diploma-in-education-and-training-management>